



Supporting instructor training

Stratford on Avon BSAC recognises that those within the club who seek to train as instructors can incur considerable expense in the process. The club wishes to support aspiring instructors by providing some financial support. This policy sets out the instructor training that will be supported by the club, the extent to which the club will support training, and who is eligible to receive support.

Eligibility

Financial support for instructor training will be available to current members of the club who have demonstrated their commitment to the club by

- Being paid up and active club members continuously for a minimum of two years at the time of the training, **and**
- Achieving a diver grade of at least Dive Leader, **and**
- Completing the Instructor Foundation Course

Members requesting support for instructor training will be expected to commit to being actively involved in providing training within the club.

Funding available

Open Water Instructor Course

The Club will reimburse eligible members with 50% of the course cost of the Open Water Instructor Course upon completion of the course.

PIE Preparation Day

The Club will reimburse eligible members with 50% of the course cost of the PIE Preparation Day. In order to ensure continued commitment to progressing as an instructor, payment will only be made upon successfully passing the Practical Instructor Exam (PIE).

Practical Instructor Exam and Theory Instructor Exam

The Club will reimburse eligible members with 50% of the examination cost of one attempt at each of the Practical Instructor Exam, the Theory Instructor Exam (Classroom Presentation) and the Theory Instructor Exam (Theory Exam), upon successful completion of the relevant exam.

Instructor Development Course

The Club will reimburse eligible members with the full course cost of attending the Instructor Development Course upon successful completion of the course.

Limitations

Funding is limited to the relevant proportion of course or exam costs only. The Club will not reimburse members for entry fees to dive sites, travelling expenses or any other disbursements.

Process for claiming funding

Upon successful completion of the relevant course or exam, or, in the case of funding for the PIE Prep Day, upon successful completion of the PIE, the member should submit a request in writing to the Treasurer. This must be supported by evidence of the cost of the event, and of successful completion. Suitable evidence of completion includes a copy of the relevant qualification record book sticker, or in the case of the PIE and TIE, a copy of the result letter. As no documentation is issued to confirm attendance at a PIE Preparation Day, a copy of the booking confirmation will be sufficient for this event.